

**FREQUENTLY ASKED QUESTIONS (FAQ)**  
**APPRENTICESHIP PROGRAMME UNDER PENJANAKERJAYA 2.0**  
**PERTUBUHAN KESELAMATAN SOSIAL (PERKESO)**  
**No. 1 / 2021 | 29 March 2021**

**1. What is PERKESO's Apprenticeship Programme?**

- PERKESO's Apprenticeship Programme under the Ministry of Human Resources (PERKESO) is a programme that provides a short-term, but full-time working experience for youths for a period of between 3 to 6 months (under the PEMERKASA initiative announced on 17<sup>th</sup> March 2021).
- The objective of this programme is to improve the knowledge and skills of youths within the work environment through on-the-job-training to improve their employability.

**2. What is the improvement to PERKESO's Apprenticeship Programme under the PEMERKASA initiative?**

- Under the PEMERKASA initiative, the period of apprenticeship has been extended from 3 months to 6 months at a reduced rate of RM 800 monthly per apprentice hired.
- The following is a summary of the incentive options for the apprenticeship program **under PEMERKASA**:

No.	Options	Duration	Incentive (monthly)
1.	Original Apprenticeship program	3 months	RM 1000
2.	New Apprenticeship program	6 months	RM 800
3.	Extended Apprenticeship program for existing applicants	(3 months) + <b>3 months</b> extension	RM 1000 for the first 3 months and <b>RM 600</b> for the <b>remaining 3 months.</b>

**3. Are employers which have initially applied for the 3 months apprenticeship and receiving the hiring incentives able to extend an additional 3 months under the PEMERKASA initiative ?**

- Yes. Employers are able to submit applications for the extension at RM 600 monthly for the remaining 3 months through [penjanakerjaya.perkeso.gov.my](http://penjanakerjaya.perkeso.gov.my).

**4. Can employers which opt for the 6 months apprenticeship and continue to hire the apprenticeship under the below 40 or Malaysianization category entitled to claim for further incentive?**

- No. The maximum benefit any employer may obtain by hiring an individual under the hiring incentives is at a maximum of 6 months' worth of benefits.

**5. Who is eligible to apply for this programme?**

- Employers, employing graduates or school-leavers aged between 18 to 30-years old.
- Candidates must be among school-leavers or graduates who are unemployed and do not have permanent jobs.
- Employers can employ apprentices from the Apprenticeship Programmes implemented by companies and statutory bodies with separate remuneration from Government Remuneration System.

**6. Who are not eligible to apply for this programme?**

- Companies hiring students for Industrial Training (Internship)
- Students who have not graduated
- Non-Malaysian citizens

**7. Are companies required to register and advertise vacancies for the Apprenticeship Programme on the MYFutureJobs portal?**

- Yes. Companies need to register and advertise vacancies for the Apprenticeship Program on the MYFutureJobs portal.

**8. What is the minimum allowance / salary that needs to be paid to the apprentice?**

- The employer must pay a minimum allowance / salary of not less than RM1,200 per month during the apprenticeship period.
- Should employers choose to hire the apprentice as a permanent or contract employee under the hiring incentive category for under 40 years old, employers shall be eligible to receive a maximum of 3-month incentive based on the terms and conditions of this category, which includes the minimum monthly salary of RM 1,500.

**9. Are employers required to pay PERKESO contributions for the newly hired apprentice?**

- Yes. Every apprentice employed under this programme must contribute to PERKESO.

**10. When is the deadline for the Apprenticeship Programme under PenjanaKerjaya 2.0?**

- The application date starts on 1 January 2021.
- The closing of applications ends 30 June 2021.
- If the application is submitted on 30 June 2021, the employer is eligible to claim for allowance / salary for the month of July, August, and September 2021.

**11. If an apprentice is absorbed into a full-time job, is the employer eligible to apply for the PenjanaKerjaya 2.0 incentive under the employee category?**

- Yes, but limited to employers that opted for the original option at RM 1,000 monthly for 3 months.
- Employers are eligible to apply for the PenjanaKerjaya 2.0 incentives under the category of below 40 years of age for a **maximum period of 3 months**.
- Employers are eligible to apply for an additional 3-month incentive for approved Apprenticeship Programme only. Together, incentives under PenjanaKerjaya 2.0 are **limited up to 6 months only**.
- Under PenjanaKerjaya 2.0, employees must be paid not less than RM1,500, where employers can apply for the Hiring Incentive of between 40% to 60%, (based on eligibility requirement categories) from the employee's salary subject to the salary ceiling of RM10,000 per month.

**12. If the apprentice is not paid allowance / salary, to whom can they make a complaint?**

- Apprentices who are not paid allowances / salaries or not provided with workplace traineeship, can lodge a complaint to PERKESO via [penjanakerjaya@perkeso.gov.my](mailto:penjanakerjaya@perkeso.gov.my).

**13. When is the PenjanaKerjaya 2.0 Training Programme available and who is eligible for training?**

- Employers can apply for the training programme under PenjanaKerjaya 2.0 starting from 1 January 2021 after receiving approval for the Hiring Incentive from PERKESO.
- Only employees and apprentices who have been approved under the PenjanaKerjaya 2.0 are eligible to be considered for training.

**14. What are the eligibility requirements for employers to apply for the PenjanaKerjaya 2.0 Training Programme?**

- Employers who hire apprentices under PenjanaKerjaya are eligible to apply for the reskilling or upskilling programmes based on the job or industrial requirements.
- Only courses identified as suitable to the industry needs will be approved.
- Each apprentice listed under the PenjanaKerjaya 2.0 can undergo 1 training course only.

**15. What are the types of courses offered under the PenjanaKerjaya 2.0 Training Programme?**

- The PenjanaKerjaya 2.0 Training Programme is open to all types jobs and sectors as listed in the MYFutureJobs Portal via [www.myfuturejobs.gov.my/list-of-training-providers/](http://www.myfuturejobs.gov.my/list-of-training-providers/)

**16. What should employers do if the training application is rejected?**

- Employers can re-apply by selecting suitable courses according to the needs of the industry for the consideration of PERKESO.

**17. Are employers / apprentices required to make any payment to the Training Provider for the purpose of training application?**

- No. Employers / apprentices do not need to make any payment to the Training Provider.

**18. Can employers / apprentices directly apply to the Training Provider for training programmes under the Hiring Incentive?**

- No. PERKESO does not appoint any agents to assist employers or apprentices in their application. All applications must be made by employers through the PenjanaKerjaya Portal only.

- Detailed information related to the PenjanaKerjaya 2.0 Training Programme is as follows:

DETAILS	
PENJANAKERJAYA 2.0 TRAINING PROGRAMME	
 ELIGIBILITY FEE	Maximum RM4,000
 TRAINING PERIOD	Maximum 30 days
 TYPES OF CERTIFICATE	Attendance Certificate or Professional Certification

#### 19. How can employers apply for the Apprenticeship Programme?

- Companies must register and advertise vacancies for apprentices on MYFutureJobs through [www.myfuturejobs.gov.my](http://www.myfuturejobs.gov.my) and apply for the Apprenticeship Programme incentive under PenjanaKerjaya 2.0 at [penjanakerjaya.perkeso.gov.my](http://penjanakerjaya.perkeso.gov.my).

For any inquiries, please contact PERKESO Customer Service at 03-8091 5300 / 1-300-22-8000 or email us at [penjanakerjaya@perkeso.gov.my](mailto:penjanakerjaya@perkeso.gov.my)

**PERTUBUHAN KESELAMATAN SOSIAL (PERKESO)**  
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